



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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March 23, 2016

To: Supervisor Hilda Solis, Chair
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From: Sachi A. Hamai
Chief Executive Officer

CHIEF EXECUTIVE OFFICE REQUEST FOR MANAGEMENT APPRAISAL AND PERFORMANCE PLAN (MAPP) SALARY PLACEMENT FOR MANUEL RIVAS, JR. UPON APPOINTMENT TO THE POSITION OF ASSISTANT CHIEF EXECUTIVE OFFICER (UC)

The Chief Executive Office (CEO) requests approval to appoint Manuel Rivas, Jr. to the position of Assistant Chief Executive Officer (UC), Item No. 0861, at an annual base salary of \$219,408. The base salary placement for Mr. Rivas onto Management Appraisal and Performance Plan (MAPP) Tier I, Salary Range R19 (the Board-approved range for this position), will place Mr. Rivas below the Control Point of the range. This salary is recommended based on Mr. Rivas' extensive experience and the role and responsibilities he will perform as Assistant Chief Executive Officer for the Chief Executive Office.

As Assistant Chief Executive Officer, Mr. Rivas will report directly to the Chief Operations Officer and be responsible for overseeing the Legislative Affairs and Intergovernmental Relations Branch, which includes oversight of the Sacramento and Washington, D.C. advocacy offices, and the County Office of Protocol. He will be responsible for making recommendations and presentations on County priorities to the Chief Executive Officer and the Board of Supervisors on major State and Federal legislation and budget proposals; directing, planning, and coordinating the development of legislative and advocacy strategies to protect the County's interests at the State and Federal levels; coordinating, planning, and leading the Board of Supervisors annual trip to Washington, D.C. to meet with the White House, the U.S. Congress, and other Administration officials to advocate in support of County priorities, programs, and

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services; and leading the development of the County's State and Federal legislative platforms for compliance with Board-approved policies and priorities.

Mr. Rivas is an accomplished professional with more than 25 years of progressively responsible experience working for the County of Los Angeles. Since 2004, Mr. Rivas has worked for the Legislative Affairs and Intergovernmental Relations Branch as a Manager responsible for directing the development of legislative policies and advocacy strategy for the County of Los Angeles. In January 2015, Mr. Rivas was appointed Acting Assistant Chief Executive Officer over the Branch and has provided strong leadership during a period of transition within the CEO. Prior to his current assignment, Mr. Rivas was the Assistant Chief of the Financial Management Division for the Fire Department, a Program Manager for the Department of Parks and Recreation, and a Budget Analyst for the Office of the Assessor.

Mr. Rivas possesses a Bachelor of Science in Business Administration from California State University, Los Angeles and is a graduate of the County's Executive Leadership Development Program.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by April 6, 2016, the CEO will proceed with Mr. Rivas' appointment to Assistant Chief Executive Officer (UC) at an annual base salary of \$219,408, effective no sooner than April 7, 2016.

If you have any questions regarding this matter, please contact Maryanne Keehn at (213) 974-0470.

SAH:JJ:SK:MTK
NV:SO:AP:mst

c: Executive Office, Board of Supervisors
County Counsel